



NDC2/NDC3 CORRESPONDENT LOAN DELIVERY TRANSMITTAL CLOSING PACKAGE CHECKLIST

LOAN IDENTIFICATION AND LENDER CONTACT INFORMATION

First Colony Wholesale Loan #: _____ Borrower Name: _____

NDC2/NDC3 Correspondent: _____

Contact Person: _____ Phone: _____

Contact Email: _____

CLOSED LOAN PACKAGE: Go to Funding tab, click on UPLOAD button, then click SELECT CONDITION button or DRAG/DROP FILE, then click SUBMIT CONDITIONS to upload Closed Loan Package.

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| <input type="checkbox"/> First Colony Wholesale NDC2/NDC3 Correspondent Loan Delivery Transmittal*** | <input type="checkbox"/> Name/ Signature Affidavit |
| <input type="checkbox"/> Copy of Original Note and Allonge to Note (if applicable)* | <input type="checkbox"/> IRS form W-9 |
| <input type="checkbox"/> Bailee Letter or Wire Instructions* | <input type="checkbox"/> Quality Control Authorization |
| <input type="checkbox"/> Security Instrument & all applicable Riders (certified copy) | <input type="checkbox"/> Payment Letter |
| <input type="checkbox"/> Power of Attorney (certified copy) if applicable | <input type="checkbox"/> Occupancy Affidavit |
| <input type="checkbox"/> MIN Registration Confirmation | <input type="checkbox"/> Mailing Address Cert |
| <input type="checkbox"/> Proof of payment of upfront MIP, VAFF (DO NOT remit Upfront PMI or RD fee; provide finance Authorization results on FHA to FHA refinances) | <input type="checkbox"/> Employment & Credit Affidavit |
| <input type="checkbox"/> Closing Instructions** | <input type="checkbox"/> Revision/Compliance Agreement Property |
| <input type="checkbox"/> Initial CD(s) and evidence of delivery to borrower(s) | <input type="checkbox"/> Condition Disclaimer (FHA/VA) |
| <input type="checkbox"/> Final CD executed at closing and any PCCD's as applicable | <input type="checkbox"/> Warranty Deed (All Purchase Transactions) |
| <input type="checkbox"/> Initial Escrow Account Disclosure | <input type="checkbox"/> Copy of Seller's POA (if applicable) |
| <input type="checkbox"/> Fully executed final URLA/1003 and Demographic Addendum | <input type="checkbox"/> Termite Inspection/Soil Treatment (if applicable) |
| <input type="checkbox"/> Fully executed 92900a for FHA loans | <input type="checkbox"/> Septic Inspection (if applicable) |
| <input type="checkbox"/> Escrow Waiver Agreement (if applicable) | <input type="checkbox"/> Real Estate Cert/Amendatory Clause (if applicable) |
| <input type="checkbox"/> Life of Loan Flood Cert | <input type="checkbox"/> HUD 92561 Hotel & Transient (FHA2-4 unit property) |
| <input type="checkbox"/> Right of Rescission notice (if applicable) | <input type="checkbox"/> PMI disclosure/Amortization Schedule(if applicable) |
| <input type="checkbox"/> Homeowners Policy or Dec page | <input type="checkbox"/> New Construction Documents (if applicable) |
| <input type="checkbox"/> Flood Policy or Application with paid receipt (if applicable) | <input type="checkbox"/> Patriot Act Customer Identification Verification |
| <input type="checkbox"/> 4506-C forms with all sections complete and years noted | <input type="checkbox"/> Other Loan Specific Docs (VA/FHA/RD if applicable) |
| <input type="checkbox"/> Tax Information Sheet completed initsentirety | <input type="checkbox"/> Applicable State Disclosures/Documents |
| | <input type="checkbox"/> Certification for Individual Unit Financing (FHA & RD) |
| | <input type="checkbox"/> Fannie and Freddie UCD Reports for submission of final CD (Conventional loans only)(To be transferred to FirstColonyMortgage upon loan purchase) |

Original Note, Allonge (if applicable), warehouse banks POA (if applicable) and Bailee Letter or Wire Instructions must be delivered to First Colony Wholesale via overnight mail

** Include Fee Details Form and Discount Points Form

*** This Transmittal Form does not and is not intended to provide a complete list of the data that may be required to properly document a particular loan file.



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NMLS#3112