FCMTPO

To use the USDA GUS system, both the organization and each user must be registered. Below you will find the steps to register both.

REGISTERING AN ORGANIZATION TO USE USDA GUS

If your organization has not been registered with USDA GUS, then you will need to register your organization using either of the methods below:

- **PHONE: 800.457.3642**
    - **Option 2 (USDA Applications)**
    - **Option 2 (Rural Development)**

- **EMAIL: RS.HD@STL.USDA.GOV**

Please be prepared to provide the following information:
- Name
- Email address
- Phone Number

LENDER AGENT INFORMATION REQUIRED:
- Agent ID (Organization's 9-Digit Federal Tax ID Number)
- Organization's Legal Name
- Full Mailing Address
- Phone Number
- Lender Type (must be one of the following options)
    - Commercial Bank
    - Mortgage Loan Company
    - Credit Union
    - Savings Bank
    - Broker
    - Bank for Co-ops

CREATING A NEW USDA GUS USER ID

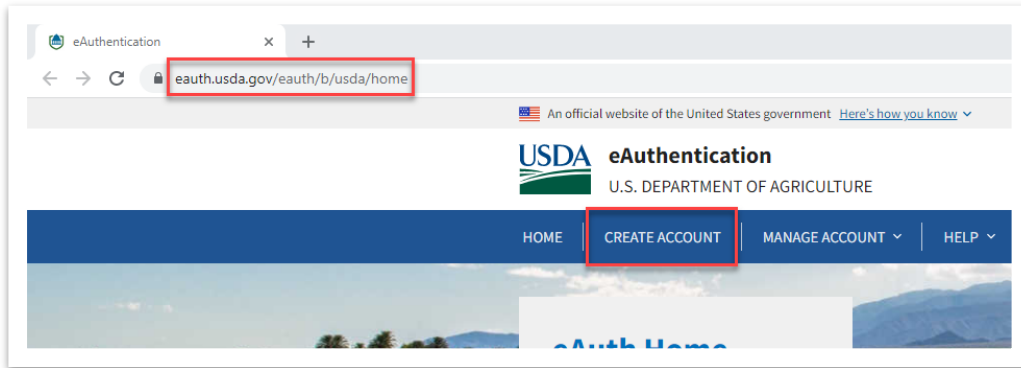If you have **never** created a USDA Gus **User ID**, go to the following website:
https://www.eauth.usda.gov/eauth/b/usda/home

Click on **CREATE ACCOUNT**.

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Complete the user set-up prompts by answering the series of questions.

ADDING FCM TPO AS A LENDER

When you have completed the USDA GUS User ID set up process, email **support@fcmtpo.com** the following information:
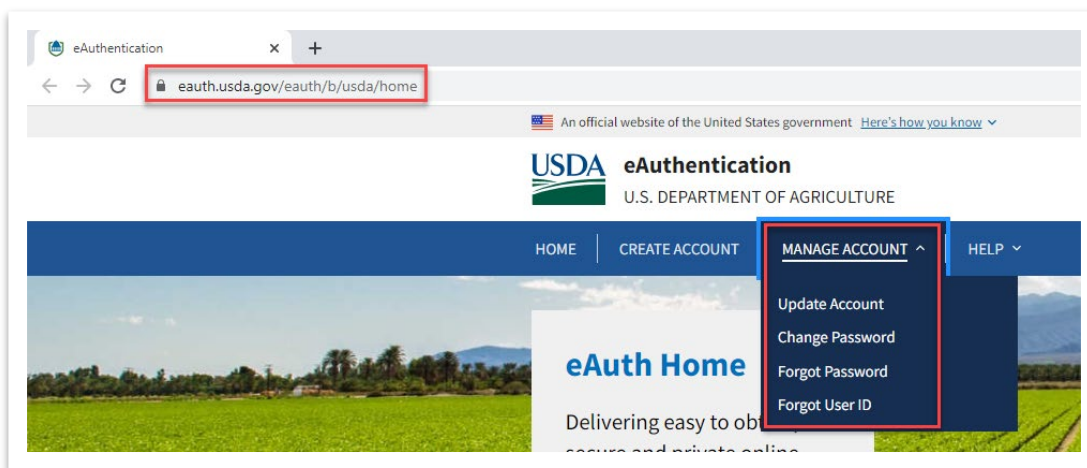
- eAuth User ID
- Name
- Phone Number

*FCM TPO will be added under Lender, "**First Colony Mortgage Corporation**"

UPDATING AN EXISTING USDA GUS USER ID

Go to the following website: **https://www.eauth.usda.gov/eauth/b/usda/home**

Click on **MANAGE ACCOUNT**.

Make your selection from the drop down.

**2100 W. PLEASANT GROVE BLVD.
SUITE 100
PLEASANT GROVE, UT 84062**
NMLS#3112   **801-226-7456 | fcmtpo.com**

ADDITIONAL GUIDANCE

For additional guidance, please reference the USDA LINC Training and Resource Library at:
https://www.rd.usda.gov/page/usda-linc-training-resource-library